

DriveWise Chatham: Terms and Conditions

**** DriveWise Canada is a Ministry Approved (MTO) Beginner Driver Education (BDE) Course Provider.**

****The course consists of 20 hours of classroom, 10 hours of Homelink homework and 10 hours of 1 on 1 in car instruction.**

****Students must complete and pass all components to be certified. A pass mark is 70%.**

**** To book in car, we must have a copy of your licence and you must be paid in full.**

**** If you need to cancel in-car lessons, 24 hours notice must be given or you will be subject to a no show fee of \$50 per lesson missed.**

**** Students with road-test packages must allow our office to book their road test . We cannot guarantee instructor availability if a student books their own test.**

**** Refund policy: Course fees and deposits are non-refundable. If payment terms are not met, services will be suspended until terms are fulfilled.**

**** All students must complete the program within one year of their first in-class date to be certified as a graduate of a Ministry of Transportation Approved Beginner Driver Education Program. No exceptions.**

**** Students requiring proof of course completion will need to obtain a **Driver's Licence History** from Service Ontario at a cost of \$12.**

**** Privacy/Student release of information:**

Chatham Driving School Inc. operating as DriveWise Canada respects the confidentiality of the personal information of our customers.

As part of our commitment to you, we want to clarify why we may ask for your personal information (such as your name, address, phone number and e-mail address).

Chatham Driving School Inc. collects, stores, and uses information about our current and prospective customers to improve our products and services and to build better customer relationships. This information is used to enroll customers in the DriveWise SafeStart Programs and transfer student records from one DriveWise Centre to another. I certify that the statements in this document are accurate and consent to the release of any information contained herein to the Ministry of Transportation, Insurance Bureau of Canada and the MTO Course Inspector.

We do not share your personal information with anyone other than related companies and agents without your consent. We may also disclose your personal information where we are required or permitted by law to do so. In such a case, we will release personal information only to the extent required. Your personal information is accessible at Chatham Driving School Inc. O/A as DriveWise Canada and you may notify us in writing to review or correct it.

If you do not agree to the above and do not want to receive any further information from us, please inform Chatham Driving School Inc. O/A DriveWise Canada